

Company: LaSalle Investment Management
Job Title: Analyst
Department: Client Capital Group
Job ID: CCG-01-2014
Employment Type: Permanent
Reporting To: Client Capital Director
Location: Munich
Country: Germany
To Apply: Please email a covering letter and your CV (quoting the Job ID, stating the position you are applying for your remuneration expectations, your earliest start date to: recruitment.puppe@lasalle.com

LaSalle Investment Management is one of the world's leading real estate investment managers. With 700 employees, we manage \$53 billion of private and public equity investments. At LaSalle you will work with some of our industry's most experienced property professionals and the world's most sophisticated investors. With a culture of promoting on-going development and unrivalled on the job experience from the start, LaSalle Investment Management can offer you a career which will position you at the forefront of the real estate investment management industry.

To support our Munich Client Capital Group Team we are looking for an

Analyst

to support the team based in Munich but also as a member of the wider European Team.

Responsibilities:

- Responsible for writing & coordinating RFP's (Request for Proposal)
- Responsible for updating marketing material
- Support Client Team, in particular by
 - Conducting Research & Analysis of market segment/target groups
 - Organizing approach of new prospects
 - Assisting in the follow-up on client meetings
 - Gathering information on legal/tax issues specific to investors/products
- Support Client Capital Director in product champion role (European open end fund)

General skills

- Good common sense
- Team oriented but also capable of working independently
- Professional attitude
- Ability of creative thinking
- Capability of self-criticism
- Service orientated
- Efficient communicator
- Analytical
- Report writing skills
- Excellent multi-tasking skills and ability to work on a variety of projects simultaneously
- Languages:
 - Native (or at least fluent) in German
 - Fluent in English
 - Ideally additional other major European Language (ideally French)
- Other:
 - IT literate (at least standard Microsoft Windows software such as MS-Office, Outlook etc.)
 - Good basic presentation skills

Required Qualifications & Experience

- **Qualification:**
- Education in business administration or economics, ideally real estate related
- Ideally some background in the institutional investors area
- Ideally some experience with German, Swiss & Austrian insurance & pension funds regulations & issues

LaSalle Investment Management is an Equal Opportunity Employer